

COVID-19 Supplementary risk assessment during reduced occupancy

This risk assessment document is a supplement to your existing setting risk assessment to reflect changes you are able to make as a result of reduced occupancy during periods of national lockdown. All of the control measures in your existing risk assessment and as outlined in the Compliance Code for Educational Settings remain valid. As with your substantive risk assessment, this assessment considers a single hazard of COVID-19 and identifies the control measures that are in place for the setting to reduce the risk of transmission to staff, pupils and visitors, as low as is possible in line with community risk levels. The template provides suggestions on areas you may be able to change, settings should outline the measures they have implemented. The measures possible will vary depending on the number of pupils, staff and space in the setting.

Setting: St. Augustine's Catholic Primary School Assessor Name: Rachel Swindell Manager Name: Rachel Swindell	Assessment Date: 08/01/2021 Review Date: 18/01/2021
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Area of risk	Additional Control Measures in place	By whom	Date Completed
Positive case bringing COVID-19 into the setting	<i>(Measures to consider: Review visitors to the setting and ensure only those necessary are allowed on site, implementation of lateral flow testing for staff and pupils in line with government guidance)</i> <ul style="list-style-type: none"> All non-essential staff are asked to work from home to reduce adults in the building. Visitors have been asked not to come onto the premises unless it is essential work. Staff/Visitors are continually reminded to stay at home if they have symptoms and get a test. 	Rachel Swindell	06-01-2021
Exposure to numerous people while in the setting increasing transmission risk	<i>(Measures to consider: Review pupils attending the setting and apply new bubbles that minimize group sizes as much as possible depending on available staff, minimize staff movement between groups, allocate bubbles specific space and do not share space across bubbles)</i> <ul style="list-style-type: none"> Only vulnerable children and critical worker's children can attend the school following the LA's criteria. All children stay in their own class bubble, there are no interventions or activities planned that mix any bubbles, including break times. Children are not to move about the school building, e.g. do not take registers to the office. All staff remain within their phase bubble area, unless absolutely necessary, e.g. taking documents to the office or collecting photocopying. 	Rachel Swindell	06-01-2021
Direct person to person transmission	<i>(Measures to consider: reorganise classrooms to space desks and seating areas out as much as possible aiming for 2m plus if space allows and it does not compromise education and learning, reorganise all other spaces with seating in the same way, for younger children activities have been arranged to enable children to space out as much as possible without compromising education and learning, review ventilation provision in all rooms and take rooms out of use or improve ventilation where no direct fresh air ventilation or levels are not adequate)</i> <ul style="list-style-type: none"> Lunch meals to be eaten in classrooms, except the Reception class bubble that can use the school hall. Class bubbles will aim to remain under 15 children to ensure there is 1m distance between them. Desks rearranged to accommodate this and are forward facing. Playground zones marked out for individual class bubbles. 	Rachel Swindell	06-01-2021
Educational Visits increasing the risk of contact with others and therefore transmission	<i>(Additional measure to consider: Lessons that take place off site such as swimming have been suspended particularly where group transportation is needed to access these)</i> <ul style="list-style-type: none"> All educational visits have been suspended. 	Rachel Swindell	06-01-2021
Lack of awareness of the control measures and requirements (the need for	<ul style="list-style-type: none"> All new measures or changes to measures have been communicated to staff, pupils and parents/carers. Feedback from staff has been included in considerations and is recorded in staff meeting minutes. 	Rachel Swindell	06-01-2021

Area of risk	Additional Control Measures in place	By whom	Date Completed
information, instruction and training)			
Staff and pupil health increasing the risk of transmission	<ul style="list-style-type: none"> All individual risk assessments have been reviewed for staff identified as at increased risk and any additional measures agreed with them to reduce the risk including ensuring all Critically Extremely Vulnerable staff members are shielding. Individual support plans for pupils have been reviewed and altered where appropriate. 	Rachel Swindell	06-01-2021
Staff and pupil mental health and well-being due to anxiety or increased pressure	<ul style="list-style-type: none"> Staff mental health and well-being has been re-assessed and any additional measures identified implemented to support including management support, the use of an Employee Assistance Programme and free Telephone support & counselling service offered by Education Support. Pupil mental health and well-being has been re-assessed and any additional measures identified implemented to support including regular weekly check-ins with families by their class teachers. 	Rachel Swindell	06-01-2021