



Setting/Premises:	St. Augustine’s Catholic Primary School		
Location:	19 West End, Old Costessey, Norwich		
Assessment Date:	04-01-2022	Last Review Date:	November 2021
Assessment completed by:	Rachel Swindell – Head Teacher		

Please describe how you have met with the required control measures in the “Notes and Further Information” column

1. Key infection control measures

a) Cleaning and disinfection

Item	Control Measures	Yes / No / NA	How? Notes and further information	Date required and completed
Cleaning	<p>The setting has developed specific cleaning schedules for items that need cleaning and disinfection. The schedule details all items, frequencies and who is responsible for this following the information detailed in the compliance code. This includes:</p> <ul style="list-style-type: none"> • Cleaning all touch points including those that are fixed to the premises (inside and out) twice a day • Equipment and resources are disinfected on a twice daily basis as a minimum. <ul style="list-style-type: none"> - Soft furnishings are disinfected with a proprietary fabric disinfectant spray daily. - Frequency of cleaning and disinfection of equipment is increased based on risk e.g. the number of different users who are handling equipment and resources, the ability of users to undertake effective hand hygiene • Consideration has been given to times of high use and frequency of disinfection increased accordingly where possible. 	Y	<p>January updated cleaning schedule. Staff reminders on daily cleaning routines and requirements.</p> <p>➤ Purchase disinfectant spray for soft furnishings</p>	Jan 2022



	<ul style="list-style-type: none"> Shared touch points in staff areas such as those on microwaves, kettles, fridges and photocopiers are wiped down before and after use 			
	<ul style="list-style-type: none"> If a surface is visibly dirty it is always cleaned prior to disinfection. 	Y		Jan 2022
	<ul style="list-style-type: none"> Different cleaning equipment is provided for kitchens, toilets, classrooms and office areas. 	Y		Jan 2022
	<p>All Staff who undertake cleaning:</p> <ul style="list-style-type: none"> Know the schedule information. Have received relevant training/instruction Will follow the instructions for cleaning products and disinfectants to ensure it is effective to ensure that all of the surface has disinfectant applied and not to wipe items dry before the required contact time has been achieved. Are provided with disinfectant wipes to enable them to clean and disinfect contact points in teaching spaces and equipment. 	Y	Regular meetings with cleaners and line manager to review cleaning schedule.	Jan 2022

b) Hand hygiene and respiratory hygiene arrangements

Hand hygiene	<ul style="list-style-type: none"> Staff are ensuring that hand hygiene is carried out more frequently than normal (pupils and themselves) in an age appropriate way e.g. observing young pupils, instructing in the class (How to hand rub and NHS guidance for handwashing). Event related prompts are given to pupils by staff.....<i>after</i>..... <i>before</i>.... <i>when</i> as a more effective means of promoting hand hygiene than fixed time prompts. Supervision arrangements are in place to support pupils with handwashing where it is needed. Skin friendly wipes such as baby wipes are provided as an alternative where children are not able to wash their hands due to age or health conditions. Hand hygiene frequencies include: arrival, before and after eating, before and after breaks, going to the toilet, before leaving, after removing a face covering, after handling resources (including those 	Y	<p>Staff reminders of hand hygiene routines:</p> <ul style="list-style-type: none"> - arrival - before and after eating - before and after breaks - going to the toilet - before leaving - after removing a face covering - after handling resources (including those taken home) <p>and at other identified intervals determined by the setting in relation to the activities carried out.</p>	Jan 2022
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	<p>taken home) and at other identified intervals determined by the setting in relation to the activities carried out.</p> <ul style="list-style-type: none"> • Pupils and staff are aware of the need to avoid touching their eyes, nose or mouth if hands have not been washed. • Staff and pupils have been advised to avoid wearing rings (except for a plain band) in order to ensure thorough handwashing. • Entrances are supervised on arrival in the morning to support hand sanitising. • Staff, pupils (and parents) are advised that handwashing must be carried out when they arrive at home 			
	Hand washing is carried out using running water (static bowls are not used)	Y		Jan 2022
	Hand dryers are efficient and effective in quick drying or have been replaced with more efficient dryers or paper towels	Y		Jan 2022
	Consideration has been given to replacing traditional taps with easy operating lever taps	Y		Jan 2022
	<ul style="list-style-type: none"> • Hand sanitiser points are provided at key locations around the site including: at all entrance doors to the setting, at the entrance to toilet facilities, at the entrance to dining facilities, at points of high contact such as near non-automatic doors in corridors, lifts and stairs, classrooms, office facilities etc. • The location of sanitiser points is reviewed where there are changes to use of different areas of the premises. • Hand sanitiser points are checked regularly and stock replenished where necessary. 	Y		Jan 2022
	Consideration has been be given to outside points being provided in a manner that enables removal and securing at the end of the day e.g. on tables/temporary or movable stands etc.	Y		Jan 2022
	Hand sanitiser points have drip trays to deal with spillages and reduce the slip risk where applicable (such as those affixed to walls)	Y		Jan 2022
	Hand sanitiser is stored appropriately and safely according to pupil age and individual risks. Where the provision of hand sanitiser points presents a risk of ingestion, this risk is managed through pupil supervision (contact will be made with Health, Safety and Well-Being where this is not possible)	Y		Jan 2022



Respiratory Hygiene	<ul style="list-style-type: none"> Tissues and waste bins are provided in classrooms and other areas to ensure good respiratory hygiene. Bins are emptied regularly throughout the day 	Y		Jan 2022
	All staff and pupils are regularly reminded about following Catch it, Bin it, Kill it requirements.	Y		Jan 2022

c) Ventilation (and use of outside space)

Use of outside space	Outside space will be used where it is possible, for example, whole school assemblies, lunchtimes and for meetings with staff and pupils.	Y	Currently, due to Winter weather these opportunities are less frequent.	Jan 2022
Increasing ventilation	<p>All areas of the premises have been reviewed including meeting rooms and office spaces.</p> <ul style="list-style-type: none"> Mechanical ventilation has been checked to ensure it provides fresh air to rooms Where installed, the setup of air conditioning systems has been reviewed and adjusted to maximise the intake of fresh air. Where fresh air provision is not adequate windows are also opened in these areas. Where systems serve multiple buildings or are fully recirculating, advice has been sought from HVAC engineers and recommendations have been implemented. 	Y	LKS2 building is the only place using air conditioner units. These were serviced in Summer 2021.	Jan 2022
	<ul style="list-style-type: none"> Doors and windows are kept open where possible and safe (in premises with no or limited fresh air mechanical ventilation systems) Where fire doors need to be kept open to support ventilation, alarm activated door openers have been installed to ensure fire safety is maintained. Non fire doors are secured in the open position Window restrictors are fitted where needed for premises user safety and to prevent unauthorised access. 	Y		Jan 2022
	<p>During cooler weather:</p> <ul style="list-style-type: none"> Windows are fully opened before rooms are occupied and during breaks. 	Y		Jan 2022



	<ul style="list-style-type: none"> Windows are kept partially open when rooms are in use, windows are selected that are not directly next to work areas/pupils desks or high level windows are open fully and low level opened partially Information has been provided to parents, carers and pupils to dress appropriately for cooler temperatures. 			
	<ul style="list-style-type: none"> Members of the team are nominated to ensure that windows are opened in accordance with the above Signage is provided to remind occupants not to fully close windows Regular checks are made to ensure that arrangements are being followed 	Y	<p>The Head Teacher and Governors make checks as part of regular Health and Safety monitoring.</p> <p>➤ New signs reminding staff to regularly ventilate and open windows in classrooms will be provided.</p>	Jan 2022
Reassurance measures	<ul style="list-style-type: none"> Consideration has been given to installing non-dispersive infrared (NDIR) CO₂ sensors in suitable spaces in order to assess whether ventilation levels are adequate in line with the compliance code Instructions provided in order to obtain accurate readings and maintenance requirements are followed 	Y	The school is tracking CO ₂ using the government provided monitors.	Jan 2022
Using fans	Where fans are needed in offices, discussion has taken place with staff who use that space to agree terms of use.	N/A		Jan 2022
	Where fans are needed in classrooms and other educational areas, a decision for their use has been made by the Headteacher in conjunction with staff.	N/A		Jan 2022
Rooms with no direct source of fresh air	<p>Where rooms cannot be adequately ventilated (naturally or mechanically), they have been taken out of use (subject to the below improvements that can be made in some instances)</p> <ul style="list-style-type: none"> The room use has been modified to limit access to one person at a time, provide space between occupation and reduce occupancy time to 30 minutes or less Equipment, machinery that prevent air circulating have been relocated where possible 	N/A	There are currently no rooms in use that have fixed-closed windows.	Jan 2022



	<ul style="list-style-type: none"> • Tasks that take place in these areas have been reviewed, those that increase generation of aerosols have been modified for these areas (such as physical exertion). • Fans are not used in poorly ventilated areas • Advise has been sought from HSW for using these areas 			
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d) PPE

PPE	Arrangements are in place to ensure that PPE guidance is applied in line with the circumstances that are outlined only.	Y	PPA guidance is in place when dealing with anyone displaying symptoms of COVID. PPA resources are available in the marked drawer in the Head's office. PPA stock is available in each phase area.	Jan 2022
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e) Travel and quarantine

	<ul style="list-style-type: none"> • Where pupils travel from abroad to attend boarding school, the setting has explained the rules to those pupils and parents before they arrive in the UK in order to ensure that travel legislation is adhered to. • Guidance for boarding school students is followed: boarding schools students: quarantine and testing 	N/A		Jan 2022
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2. Educational visits and use of third-party premises

International visits	<ul style="list-style-type: none"> • Consideration has been given to cancelling planned international visits, due to the risk of disruption to education resulting from the need to isolate and test on arrival back to the UK • The Foreign, Commonwealth and Development Office travel advice and Guidance on international travel is referred to before booking and travelling. 	N/A		Jan 2022
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	<p>Where a decision has been made to continue with a trip:</p> <ul style="list-style-type: none"> • Bookings consider changes to the travel status that may occur during a visit, taking account of travel legislation and contingency planning, including if changes to restrictions occur during the visit. • The terms of the travel insurance has been checked prior to any new bookings to ensure full cover relating to COVID-19 impacts including changes in country classifications . • A separate risk assessment is completed for the trip, considering public health advice that is in place both in the UK and the country being visited including hygiene and ventilation and all areas identified below. • All elements of the trip are considered including transport, trips and accommodation. • Arrangements comply with the local isolation, testing or quarantine requirements and take into account the local health system provisions. 			
All visits	<ul style="list-style-type: none"> • Staff involved in the risk assessment are familiar with the COVID-19 Educational Settings Compliance code and any specific industry guidance that relates to the activity. • The provider has confirmed that they are managing the risk of COVID-19 via completion of the COVID-19 Third Party Premises/Activities Declaration Form for Ed Settings or Good to Go accreditation • Where appropriate, the third-party provider is involved in planning arrangements. • Arrangements are in place to encourage Asymptomatic Testing for school staff and secondary school pupils before and after the visit • Arrangements are in place to obtain assurance from the venue regarding how staff participate in regular testing. • A thorough risk assessment is completed using the COVID-19 General Risk Assessment Form in addition to the normal process using Evolve and includes: 	Y	All trips are planned with Covid risk assessments in place. These are discussed with event organisers and facility providers.	Jan 2022



	<ul style="list-style-type: none"> ○ Arrangements for cleaning, ventilation, maintenance of personal hygiene and where possible keeping respectful distance from others including other groups and individuals using the facilities ○ There is an appropriate level of insurance cover for the visit ○ The venue has provided the school with visitor information and briefings, including details of their COVID-19 arrangements 			
Specific considerations	<ul style="list-style-type: none"> ● Additional factors needed for children (and staff) with SEND and medical conditions have been considered. ● There are contingency plans in place, for example, to respond to symptoms developing in the group. 	Y		Jan 2022

3. Transport and travel

Public and school transport	Face coverings are required on all schools transport for staff and pupils (unless individuals are medically exempt from this requirement).	Y		Jan 2022
	Pupils, parents and staff have been advised not to use school transport if they have symptoms or they are required to isolate.	Y	Parents are regularly reminded of health and safety advice through weekly newsletters and the school app.	Jan 2022
	Pupils, parents and staff have been advised to wash or sanitise their hands before and after using transport services and following guidance for the removal of face coverings.	Y		Jan 2022
	Windows are opened during journeys where it is safe to do so	Y		Jan 2022
	Cleaning arrangements follow the COVID-19 Compliance Code for all Educational Settings.	Y		Jan 2022
	Staff do not transport a symptomatic pupil (unless specifically in relation to a residential setting)	Y		Jan 2022

4. Visitors

	The time of visits occur so that visitors are separated from staff and pupils where possible.	Y	Visitors are discouraged from face-to-face meetings wherever possible. In exceptional circumstances, meetings should take place out of	Jan 2022
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			school hours, or after drop off time and before pick up times.	
	Visits are managed to encourage space creation e.g. through meeting in outside spaces or large well ventilated rooms with furniture spread out	Y		Jan 2022
	Visitors are advised of the following in advance: <ul style="list-style-type: none"> • That you encourage participation in asymptomatic testing where it is age appropriate and before entering the school. • Specific arrangements for the meeting, for example, applying respectful distancing where it is possible. • To leave the setting immediately if they develop symptoms • Hand shaking should be avoided 	Y		Jan 2022
	On arrival visitors will be: <ul style="list-style-type: none"> • Provided with relevant site information • Asked to perform hand hygiene • Asked to confirm that they do not have symptoms no matter how mild or are currently required to isolate. 	Y	Staff reminded to check this with all visitors.	Jan 2022
	Visitors will use their own pen or will be provided with a pen that they take with them.	Y		Jan 2022
	Consideration is given to the layout and use of the reception area and meeting rooms, for example, chairs are moved further apart and sitting side by side where possible.	Y	The Head Teacher and Governors make checks as part of regular Health and Safety monitoring.	Jan 2022
Key contractors	<ul style="list-style-type: none"> • Key contractors are aware of the control measures in place prior to visiting the site. • Key contractors confirm that they have completed a risk assessment prior to their visit. 	Y		Jan 2022

5. Events

	Where events take place with visitors attending, consideration is given to: <ul style="list-style-type: none"> • Running an event on a reduced capacity basis • Enabling respectful space to be given 	Y	Currently, the school is not inviting visitors to any events during a peak in Covid cases during the Winter season.	Jan 2022
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	<ul style="list-style-type: none"> Staggered arrival times 		For any planned events, the school would use the "COVID-19 Mass Gathering Event Risk Assessment Tool"	
	A QR code is in place for events involving large numbers of visitors.	Y		Jan 2022
	Ventilation is reviewed in order to ensure it remains adequate for increased numbers	Y		Jan 2022
	All other infection control measures are implemented	Y		Jan 2022
	<ul style="list-style-type: none"> A contingency plan is prepared as part of event planning in order to respond to increased positive cases in the community or where thresholds are met (as detailed in case management guidance) Plans consider providing the event virtually, delay or cancellation. 	Y		Jan 2022

6. Catering

	Where catering services are contracted, the setting has ensured that the service is following the relevant government guidance.	Y	➤ The school has recently appointed a new catering firm and will be checking and reviewing all COVID requirements are in place as part of the hand over process.	Jan 2022
	Directly provided catering services follow the principles of the Educational Settings Compliance Code and relevant government guidance	Y	See above	Jan 2022
Vending machines	<ul style="list-style-type: none"> Vending machine disinfection is incorporated into the touch point cleaning arrangements. Consideration has been given to the number of touch points and that some parts may be hard to clean, e.g. collection slot, therefore performing hand hygiene before and after use is reinforced. Hand sanitiser and disinfectant wipes are provided next to them with instruction to use before and after. 	N/A		Jan 2022



7. Health, well-being and attendance

a) Asymptomatic testing

	<ul style="list-style-type: none"> • Staff are encouraged to test twice weekly until notified. • Asymptomatic testing is not used as a replacement of the PCR testing requirements for: anyone with symptoms or anyone else who is required to take a PCR test e.g. as a result of a new variant of concern being identified. • A small asymptomatic testing site is retained on site at secondary settings so that pupils who are unable to test at home can use this facility. • On-site testing will be stepped up following periods of school holidays • Lateral Flow Device testing arrangements are followed as detailed in guidance on the COVID-19 website for Norfolk Schools • The risk assessment templates for LFD testing have been completed as appropriate 	Y N/A	A replenished stock of LFDs are available for all staff. Results are recorded by the Head Teacher.	Jan 2022
Vaccination	Where eligible, staff and students are encouraged to participate in the vaccination programme (including obtaining boosters)	Y	Allowances have been made to allow staff to attend vaccination appointments when they cannot be made out of working hours.	Jan 2022

b) First aid

First aid – all settings	COVID-19 First Aid guidance is followed.	Y	See guidance in the Head’s office on the display board.	Jan 2022
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c) Individual risk - pupils

Clinically extremely vulnerable	<ul style="list-style-type: none"> • Pupils will attend unless they are advised not to by GP or Clinician. Specific recommendations will be assessed where required. 	Y	Risk assessments for those children with medical needs have been drawn up with the child’s families, where appropriate.	Jan 2022
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Increase risk including ethnicity and pregnancy	<ul style="list-style-type: none"> Individual risk assessments will be carried out for pupils who are at an increased risk 	Y	See above	Jan 2022
Aerosol generating procedures	<ul style="list-style-type: none"> A specific assessment is in place supported by the young persons health professional and following Ed Settings Guidance on APG's Educational Settings Guidance on AGP's 	N/A	Currently, this is not relevant for any children in our school. It will be reviewed regularly.	Jan 2022

d) Individual support planning

Increased supportive measures for pupils/ psychological needs	The measures detailed in Guidance to Support Positive Behaviour have been implemented.	Y	Personalised Support Plans and Behaviour Plans are in place to support any children that have additional needs.	Jan 2022
	Individual Support plans have been reviewed for pupils where required, for example for pupils who are: less able to report symptoms; cannot follow strict hygiene; display behaviours that are challenging to manage in the current context and require close contact tasks. Plans are agreed with staff (parent and pupil where required).	Y	Plans are reviewed at least every term, or more regularly where necessary.	Jan 2022
	Support plans include: <ul style="list-style-type: none"> Specific cleaning and disinfection requirements such as changing beds and wheelchairs. Ensuring that staff increase their level of self protection, Ensure that the pupil washing their hands before and after where able to or use skin friendly handwipes before and after Checking that the person does not have symptoms as detailed in the compliance code. 	Y	Where appropriate additional hygiene requirements are added to plans.	Jan 2022
	Staff are aware of the required infection control measures and understanding that the normal PPE that would have previously been used is still required.	Y	Plans and hygiene requirements should be shared with all staff.	Jan 2022

e) Wellbeing and attendance

Pupil well-being, mental health and behaviour	Arrangements are in place to ensure that pupils are appropriately supported in relation to mental health and well-being difficulties, promoting and supporting mental health and well-being in schools is used.	Y	The school is continually reviewing strategies and resources to help support children's wellbeing, e.g. 5 ways	Jan 2022
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			to wellbeing, CBT, small groups interventions.	
	Existing arrangements are followed for supporting students who are distressed and where safeguarding issues come to light.	Y	The school regularly seeks advice from specialist services to do deal with safeguarding concerns.	Jan 2022
	Available resources are used to identify and support students and staff who exhibit signs of distress.	Y	The school is continually seeking ways to improve in this area, including developing the role of a Wellbeing lead supported by the school's wellbeing governors.	Jan 2022
	Behaviour relating to COVID controls will be managed as it normally would in order to encourage universal hygiene and safety arrangements.	Y	The school behaviour policy has been reviewed this year to update expectations related to Covid controls.	Jan 2022
Where attendance is impacted	The setting will discuss and provide reassurance of the measures in place with pupils and parents/carers.	Y	The school works closely with the Trust and Norfolk's attendance officers to monitor and support families with poor attendance, especially those related to Covid.	Jan 2022

f) Staff health and well-being

Individual assessment	<ul style="list-style-type: none"> All staff requiring a specific risk assessment have been identified, risk assessments have been undertaken in line with COVID-19 Your health and your safety when working in educational settings and the template provided is used to record conversations and agreed control measures 	Y		Jan 2022
Wellbeing	Suitable supportive measures have been put in place for staff, for example, how to obtain well-being support	Y	<p>Staff are signed posted to support that can be accessed for free.</p> <p>The school is continually seeking ways to improve in this area, including developing the role of a Wellbeing lead supported by the school's wellbeing governors.</p>	Jan 2022



g) Self-Isolation Arrangements – Staff and Pupils

Symptoms	<ul style="list-style-type: none"> • Staff know to go home as soon as possible if they develop symptoms of COVID-19 • Pupils know what the main symptoms are and who to report to if they develop symptoms, no matter how mild and staff will ensure that they go home as soon as possible • Staff check with pupils regarding symptoms on their arrival and remain vigilant for developing symptoms throughout the day • Anyone who has developed symptoms and cannot go home immediately will wait in the designated room • Arrangements are in place for the management of pupils who are not able to communicate their symptoms and staff are aware of these arrangements e.g. temperature checks 	Y	<p>Staff know to report any potential case as soon as possible to the school office. Staff will be supported to follow the guidance with quarantining and sending home cases.</p> <p>The quarantine area is the Head's office.</p> <p>Staff are regularly updated with any new Gov.UK advice.</p>	Jan 2022
Self-isolation criteria	<p>Staff and pupils know that current isolation arrangements must be followed, including:</p> <ul style="list-style-type: none"> • Where notified by NHS Test and Trace • In line with travel - Entering the UK • If the person has COVID-19 symptoms • On receiving a positive LFD or PCR test 	Y		Jan 2022

8. Collaboration

a) General Arrangements

General Arrangements	<ul style="list-style-type: none"> • Arrangements have been put in place to ensure communication and collaboration between pupils, staff, staff representatives (e.g. unions) and parents. • Communication routes are publicised and have been formally planned. 	Y	<p>The school risk assessment and management arrangements are regularly discussed with staff at weekly meetings.</p> <p>Pupils and parents are invited to share feedback at school council meetings and through the</p>	Jan 2022
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			school's communication channels. The SJB Trust is in regular discussion with unions who review current risk assessments.	
	<ul style="list-style-type: none"> The template letter (Communicating arrangements with parents and parent engagement (primary and Early Years) has been completed and sent to all parents/Carers. Where required the setting has added additional information that has been identified in this risk assessment. 	Y	Where relevant, all Local Authority guidance and template letters are shared with parents. Specific additional information is added in necessary.	Jan 2022
	Parents have been communicated with regarding external wraparound care and extra-curricular providers, outlining the measures to look out for and the guidance for parents and carers has been shared to support their decision making	Y		Jan 2022
	The arrangements that have been put in place have considered additional and inclusive support measures where needed, for example, easy read and additional language versions are provided as necessary.	Y		Jan 2022
All staff instruction and involvement	<ul style="list-style-type: none"> Staff have been instructed on the nature of COVID-19 and the reasons that control measures have changed (as outlined in the compliance code) Local arrangements identified in this risk assessment have been discussed with all staff and they have confirmed they understand the reason for the control measures that are required. A record is maintained by the setting which details all of the specific areas of instruction and training that have been provided for all members of staff. All staff have confirmed that they are confident in applying the control measures identified in this assessment. Staff have been involved in the practical implementation of this risk assessment (remotely where they are currently not in the setting). Staff have been given the opportunity to discuss and resolve any concerns that they have. 	Y	This area is continually reviewed at staff meetings. The Head Teacher is open to listen to any staff concerns.	Jan 2022



	Staff have been advised that there is no need for anything other than normal personal hygiene and washing of clothing following a day in school.	Y		Jan 2022
	The setting has ensured that particular attention has been paid to new/inexperienced staff, trainees and those with additional significant role changes.	Y		Jan 2022

9. Respectful space

	<p>Consideration has been given to where respectful space can be maintained between people including:</p> <ul style="list-style-type: none"> Continued cohorting of staff Utilisation of online meetings and training Keeping numbers minimised for in person meetings and training Reduction of pinch points and areas of congestion Furniture in areas such as reception, meeting rooms, staff rooms and offices has been rearranged to prevent face to face working and support respectful space where possible 	Y	Each phase area has its own refreshments area to use for break/lunch times (Reception and KS1 share the staff room). Break/Lunch times are staggered through out the school to avoid any congestion in toilets and in the main staff room.	Jan 2022
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10. Hiring School Premises (and providing premises for club use)

	<ul style="list-style-type: none"> Cleaning and disinfection requirements are established for all areas used (premises and equipment) 	Y	The breakfast and after school club are responsible for cleaning after their sessions. The school provides cleaning materials.	Jan 2022
	<ul style="list-style-type: none"> Information about ventilation requirements is provided to the user 	Y	The school risk assessment and other LA/Gov advice is shared with clubs that use the school's premises.	Jan 2022
	<ul style="list-style-type: none"> The school and user have agreed and confirmed their responsibilities prior to use, The hirer has confirmed that they are following COVID-19 control measures for their activities 	Y	The school requests additional risk assessments from those groups that are school facilities, if there are special requirements needed.	Jan 2022



	<ul style="list-style-type: none"> The use of QR codes is encouraged where members of the public take part in the activity. 		The school has a QR code displayed in the main reception area.	
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11. Face coverings

	<p>Face coverings are worn as recommended (unless the wearer is exempt for medical reasons):</p> <ul style="list-style-type: none"> In communal areas in all schools for adults (staff and visitors). On all public transport. 	Y	Staff have been reminded of the updated guidance for Jan 2022	Jan 2022
	<p>Arrangements are in place for the safe removal of face coverings which has been communicated to pupils, staff and visitors:</p> <ul style="list-style-type: none"> The wearer must not touch the front of their face during use or when removing the face covering. They must bring a bag or other suitable receptable with them to place the covering in or dispose of it in a bin. They must before hand hygiene after removing their face covering. 	Y		Jan 2022
	<p>Consideration has been given for some people where it would be appropriate for them (or others supporting them) to wear a face covering, for example where they rely on lip reading, facial expression and clear sound to communicate.</p>	Y		Jan 2022

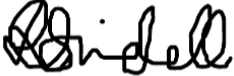
12. Review

	<p>Arrangements are in place to monitor the control measures to ensure that they are:</p> <ul style="list-style-type: none"> Effective Working as planned Updated appropriately (reflecting updates to the compliance code) 	Y	The risk assessment is reviewed with the senior management team, staff and governors at least termly, or when new guidance has been advised.	Jan 2022
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Any other actions that are not listed above

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Assessor's Name: Rachel Swindell	Manager's Name: N/A
Position: Head Teacher	Position: N/A
Signature: 	Signature: N/A